



# PAYSON SCOTTISH FESTIVAL

## Clan Booth Space Registration Form

Festival Date: **July 12-13, 2024**  
Festival Location: **Payson Memorial Park**  
250 South Main Street,  
Payson Utah

**Entry Form Due Date: 31 May 2024 (on or before this date).**  
**No Late Applications will be Accepted**  
**Make checks payable to: City of Payson**

Mail To: Payson Scottish Festival  
c/o DeAnne Thomas  
77 E 200 N  
North Salt Lake  
UT 84054

Clan Coordinator eMail: **deannethomas4@gmail.com**

Clan: \_\_\_\_\_ Representative: \_\_\_\_\_

Contact Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Alternate Representative: \_\_\_\_\_ Alt. Phone #: \_\_\_\_\_

**\*Pick up your packet from the Information Booth before you set up on Friday.** Please

Alternate email address \_\_\_\_\_

\*Are you a Returning Clan? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you plan on selling any items other than clan items or information? (See below)

Yes \_\_\_ No \_\_\_

### Clan Booth Space Fees:

10' x 10'/12' - **\$60** 10'/15' x 15' - **\$70** 15'/20' x 20' - **\$80** \$ \_\_\_\_\_

Note: No spaces available for clan tents larger than 20'x20'

Electrical Access: One (1) 110v outlet - \$30 payable to City of Payson \$ \_\_\_\_\_

Total Enclosed \$ \_\_\_\_\_

**Bring Your Own:** Canopy, table and chairs, extension cords, lights, etc.  
**WE WILL NOT HAVE RENTALS AVAILABLE. PLEASE BRING YOUR OWN.**

- All fees are **non-refundable** - no exceptions.
- A **\$35** fee is charged on all returned checks.

## FESTIVAL AGREEMENT

By signing and submitting this Registration form, you agree to all requirements as detailed in this registration form in its entirety.

\_\_\_\_\_

Date

\_\_\_\_\_

(Signature of Representative)

## Guidelines and Policies

**NO DOGS, BICYCLES OR SKATEBOARDS ARE ALLOWED on the park premises at any time. Per Payson City ordinance 15.2.4.5 Animal Regulations.**

### Fees:

A \$50 fee is charged on all NSF returned checks and may disqualify your future participation in the Festival

### Public Parking:

- *There will be absolutely no public parking along 200 South between Main Street & 200 East or along Main Street between 200 South and 300 South.*
- *This area is for food vendors and serves as an access to PSFA and Payson City personnel involved with the festival as well as Bandstand performers. Main Street is also a safety zone for the area between the chapel and the park. Any vehicle parked along 200 South in this area must have a valid PSFA Food Vendor parking permit; vehicles without valid permits are subject to ticketing or other fines determined by Payson City Police.*

### Festival Schedule:

- *Ceilidh: Friday Night - 5:00pm - 9:00pm at the Bandstand Stage*
- *Saturday Bandstand performances commence at 9:00am and continue all day into the early evening when the Festival officially ends at 7:00pm*
- *Festival Parade: Saturday morning at 10:00 am. Commences in the parking lot behind ERA Brokers Real Estate at 100 North Main Street, and proceeds South down Main Street to 300 South, then into the Parkview Elementary School Playing Fields prior to Opening Ceremonies.*
- *Opening Ceremonies: Takes place at the termination of the Festival Parade on the Parkview Elementary School Playing Fields, and prior to the Pipeband competitions on the Piping Field.*
- *Dance, Athletic, Pipes and Band Competitions are in their designated locations throughout the day. Individual awards for Dance and Athletics are presented immediately after their competitions in their respective locations.*  
*Pipeband Awards are presented at closing ceremonies on the Parkview Elementary School Playing Field at 6:00 pm*
- *Closing Ceremonies and Clan of the Day Award Presentation at 6:00 pm on the Parkview Elementary School Playing Field.*

## CLAN BOOTH INFORMATION/REQUIREMENTS

- Food is sold only at the registered Food Booths, with the exception of those vendors that have prior approval for pre-packaged items. Merchandising requires a Utah Sales Tax Form be filled out upon arrival and setup.
- All Clan Tents are expected to remain open and available to the Festival participants until 7:00 pm Saturday.
- **Any exception to this Festival Schedule must be cleared with the Festival Director.**
- **Clan Booth Set-up:**
  - \*Set up on Thursday between 10:00 am and 6:00 pm.**
  - \*Set up on Friday between 10:00 am and 4:00 pm.**
- Large tents and all tents that are rented from local rental shops should be set up on Thursday. Contact Clan Coordinator to set up a time to meet at the park to make sure these are set up in the correct location.
- Clans must be prepared to attend their space for the full duration of the Games.
- Leaving the Festival early or arriving late needs to be *pre-approved by Festival Director*.
- Booths are to be set up by Friday 5pm and remain open to the public until 7pm Saturday.
- *Exceptions to set up schedule requires prior arrangement with Festival Director.*
- **Vehicles must use the paved roadways in the park to unload equipment and supplies and must stay off the grass areas with their vehicles.**
- After unloading, please remove your vehicle as soon as possible and park in the one of the designated Parking Lots.
- For safety, vehicles must leave the grounds by 4 pm Friday, 8am on Saturday - no exceptions.
- Vendors provide their own tables, chairs, table coverings, sun/rain/wind protection and extension cables.
- Vendors are responsible for removing their garbage to dumpsters north & south of the park. and flatten cardboard boxes prior to disposal.
- Please leave the trash cans inside the park for patron usage.
- Overnight camping is NOT allowed on the Athletic Field at any time.
  
- **Clan Booth Take-Down**
- All sleep tents must be removed from Park grounds by 7am Saturday.
- It is expected that Clan Booths be available to the public until 7 pm on Saturday. Booths can be taken down after 7 pm on Saturday. *Exceptions by prior arrangement only.*
- All participants are expected to be completely off the park premises by 9pm Saturday
- Vehicles may use the paved roadways **only** to *quickly* load up & exit the Park after 7pm.

## **RV's**

- RV's, trailers and other large vehicles may be parked in the lot just EAST of the park overnight.
- For liability reasons, NO VEHICLES may be parked overnight in the church parking lot as per the church's policies. Vehicles left in the parking lot overnight are subject to ticketing or towing as per the determination of the Church's facility management group.
- Please let us know the length of your unit so we can make sure there is room for you. Otherwise, there is plenty of room at the Walmart parking lot for overnight parking.
- There are no hookups - Dumping is not available nor allowed.
- Any exceptions will be evaluated on an individual basis by the Festival Director.

## **Payson City Restrictions:**

- **Fires:** No open fires, or gas/charcoal/electric grills are allowed in Merchant Vendor areas.
- **Hook-Ups:** Water & Sewer Hook-ups are not available in the Memorial Park grounds.
- **Dumping:** No dumping of any kind is allowed. Park trash receptacles are to remain in place.
- **Electrical:** Access is by prior arrangement. Provide your own extension cords.
- **Alcohol:** Sale or consumption, as well as illegal substances, is prohibited in the Park per Payson City ordinance 15.2.4.9 Possession or Consumption of Alcoholic Beverages
- **No Pets:** Per Payson City ordinance 15.2.4.5 *Animal Regulations*, Dogs, cats, birds, reptiles and other pets are NOT allowed in the park without permission authorized on a temporary basis by the Superintendent of Parks and Open Space of the City of Payson

***\*Please note that failure to comply with these requirements will jeopardize the opportunity for you or your organization to participate at this or future Payson Scottish Festival events.***

## **Area Motels**

***Quality Inn Payson I-15***  
820 South Main Street  
Payson, Utah 84651  
801 465-4861

***Quality Inn Spanish Fork***  
632 Kirby Lane  
Spanish Fork, Utah 84660  
801-798-9400

***Hampton Inn & Suites***  
462 East Commerce Way  
Spanish Fork, Utah 84660  
**(385) 248-0550**