



## PAYSON SCOTTISH FESTIVAL Clan Booth Space Registration Form

Festival Date: **July 7-8, 2023**  
Festival Location: **Payson Memorial Park**  
250 South Main Street, Payson  
Utah

Entry Form Due Date: **31 May 2023 (on or before this date)**  
Application Late Fees: **After June 1, 2023, a \$50 Late Fee applies to late registrations**  
Exceptions to Schedule: **All exceptions are at the Festival Board's discretion.**

Make checks payable to: **Payson Scottish Festival Association**  
**c/o Dodd Greer**  
**265 W 1650 S**  
**PAYSON, UT 84651**

Clan Relations: **Dodd Greer E-mail: doddgreer2@gmail.com**

Clan: \_\_\_\_\_ Representative: \_\_\_\_\_

Contact Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Alternate Representative: \_\_\_\_\_ Alt. Phone #: \_\_\_\_\_

***\*You will need to have internet access to to receive your registration information.***

***\*Pick up your packet from the Information Booth before you set up on Friday.***

Please Send My Clan Packet to: Email address \_\_\_\_\_

Alternate email address \_\_\_\_\_ Are you a

Returning Clan? Yes \_\_\_ No \_\_\_

Do you plan on selling any items other than clan items or information? (See below)

Yes \_\_\_ No \_\_\_

### Booth Rental Space

10' x 10'/12' - **\$50** 10'/15' x 15' - **\$60** 15'/20' x 20' - **\$70** \$ \_\_\_\_\_

Note: No spaces available for clan tents larger than 20'x20'

**Late Fee** (applications received after June-1) **\$50.00** \$ \_\_\_\_\_

**Bring Your Own:** Canopy, table and chairs, extension cords, lights, etc. WE WILL NOT HAVE RENTALS AVAILABLE. PLEASE BRING YOUR OWN.

- All fees are **non-refundable** - no exceptions.
- A **\$35** fee is charged on all returned checks.
- Electrical Access: One (1) 110v outlet - **\$30** payable to **City of Payson** \$\_\_\_\_\_

**FESTIVAL AGREEMENT**

By signing and submitting this Registration form, you agree to all requirements as detailed in this registration form in its entirety.

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Signature of Representative)

## **CLAN TENTS**

- Food is sold only at the registered Food Booths, with the exception of those vendors that have prior approval for pre-packaged items. Merchandising requires a Utah Sales Tax Form be filled out upon arrival and setup.
- All Clan Tents are expected to remain open and available to the Festival participants until 6 pm Saturday.
- Any exception to this Festival Schedule must be cleared with the Festival Director.
- **Clan Booth Set-up:**
  - \*Set up on Friday between 7am and 4pm
  - \*Set up on Saturday by 8am
- Large tents and all tents that are rented from local rental shops should be set up on Thursday. Contact Director to set up a time to meet at the park to make sure these are set up in the correct location.
- Vendors must be prepared to attend their space for the full duration of the Games.
- Leaving the Festival early or arriving late needs to be *pre-approved by Festival Director*.
- Booths are to be set up by Friday 5pm and remain open to the public until 6pm Saturday.
- *Exceptions to set up schedule requires prior arrangement with Festival Director.*
- Vehicles must use the paved roadways in the park to unload equipment and supplies but must stay off the grass areas with their vehicles.
- After unloading, please remove your vehicle as soon as possible and park in the one of the designated Parking Lots.
- For safety, vehicles must leave the grounds by 4 pm Friday, 8am on Saturday - no exception.
- Vendors provide their own table coverings and sun/rain/wind protection. There are a limited number of tables and chairs for rent from PSFA.
- Vendors are responsible for removing their garbage to dumpsters north & south of the park.
- Please leave the trash cans inside the park for patron usage.
- Overnight camping is NOT allowed on the Athletic Field at any time.
- **Clan Booth Take-Down**
  - All sleep tents must be removed from Park grounds by 7am Saturday.
  - It is expected that Clan Booths be available to the public until 6 pm on Saturday. Booths can be taken down after 6 pm on Saturday. *Exceptions by prior arrangement only.*
  - All participants are expected to be completely off the park premises by 9pm Saturday
  - Vehicles may use the paved roadways **only** to *quickly* load up & exit the Park after 6pm.

## **RV's**

- RV's, trailers and other large vehicles may be parked in the lot just EAST of the park overnight.
- For liability reasons, NO VEHICLES may be parked overnight in the church parking lot as per the church's policies. Vehicles left in the parking lot overnight are subject to ticketing or towing as per the determination of the Church's facility management group.
- Please let us know the length of your unit so we can make sure there is room for you. Otherwise, there is plenty of room at the Walmart parking lot for overnight parking.
- There are no hookups - Dumping is not available nor allowed.
- Any exceptions will be evaluated on an individual basis by the Festival Director.

## **Payson City Restrictions:**

- **Fires:** No open fires, or gas/charcoal/electric grills are allowed in Merchant Vendor areas.
- **Hook-Ups:** Water & Sewer Hook-ups are not available in the Memorial Park grounds.
- **Dumping:** No dumping of any kind is allowed. Park trash receptacles are to remain in place.
- **Electrical:** Access is by prior arrangement. Provide your own extension cords.
- **Alcohol:** Sale or consumption, as well as illegal substances, is prohibited in the Park per Payson City ordinance 15.2.4.9 Possession or Consumption of Alcoholic Beverages
- **No Pets:** Per Payson City ordinance 15.2.4.5 *Animal Regulations*, Dogs, cats, birds, reptiles and other pets are NOT allowed in the park without permission authorized on a temporary basis by the Superintendent of Parks and Open Space of the City of Payson

***\*Please note that failure to comply with these requirements will jeopardize the opportunity for you or your organization to participate at this or future Payson Scottish Festival events.***

## **Area Motels / RV Parks:**

### ***Quality Inn***

820 South Main Street  
Payson, Utah 84651  
801 465-4861

### ***Western Inn***

632 Kirby Lane  
Spanish Fork, Utah 84660  
801-798-9400

### ***Best Western***

1455 North 1750 West  
Springville, Utah 84663  
(801) 489-3641