

THE 29TH ANNUAL
PAYSON SCOTTISH FESTIVAL
 Merchant Vendor Booth Space Registration Form

Festival Date: **13, 14 July, 2012**
 Festival Location: Payson Memorial Park
 250 South Main Street
 Payson, Utah
 Entry Form Due Date: **1 June, 2012** – late fee charged if received after this date
 Deadline to apply: **15 June, 2012** – no applications accepted after this date
Required setup time: Friday 5 pm until Saturday 7 pm
 Make checks payable to: Payson Scottish Festival Association
 Mail Form to: Payson Scottish Festival Association c/o Shauna Phelps
 8722 South 6200 West
 Payson, Utah 84651
 Direct Telephone Inquiries: (801) 465-4408
 Merchant Vendor Name: _____

Contact _____ Phone: _____ Cell: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Type of wares you are selling (be specific): _____

NOTE: Please be aware that we are limiting the number of merchant vendors to 25. We will take one sword vendor, one henna vendor and five (5) jewelry vendors. We will give preference to long-time vendors. Also, jewelry vendors will be required to make a minimum of 75% of their inventory or sell exclusively Celtic design jewelry. All artists and photographers must sell original artwork and copies of their own only. Clothing vendors and those selling miscellaneous items are allowed to sell Celtic items only. We welcome quilters, musical instruments, books, artists, musicians, toys, clothing, and such items as long as they are truly CELTIC!!!

Space No. 2011 _____ (We usually assign previous year's location if you are a returning vendor)

Link to your webpage from www.paysonscottishfestival.org: \$10.00 \$ _____

Website: _____

Merchant Vendors: 10' x 10' \$150	10' x 15' \$200	10' x 20' \$250	15' x 15' \$275
15' x 20' \$300	20' x 20' \$350	15' x 30' \$375	15' x 40' \$400
20' x 40' \$450			\$ _____

Other: _____ (price to be determined by PSFA) \$ _____

Late Fee (After June 1, 2012) \$25.00 \$ _____

Extra Parking permits (3 for \$5.00) \$ _____

TOTAL \$ _____

Electrical Needs: \$20 fee for one plug made payable to **CITY OF PAYSON**

No. of plugs: (1____, 2____) outlets (110____) \$_____

Electricity: If you need electricity, you are required to supply your own extension cord and cord covering (50 ft. or less). *Payson City charges \$20 for each electrical cord you use. Make checks for electricity payable to City of Payson and send it in with your application to PSFA.*

Electricity is **not** guaranteed with all spaces. We work with the City of Payson to obtain electrical needs and there are some areas of the park that it is just not available. If you are a returning vendor who had electricity in the year previous to this one, it will be available in that location this year. If you ever desire to change locations, you will have to make sure electricity can be reached from your new location. All locations are first come, first served unless you attended last year, in which case we will automatically assign you to last year's location.

Parking permits: Merchant Vendors will each be issued two (2) official PSFA parking permits. Additional permits can be purchased ahead of time or at the time of your arrival for \$5 for three (3) more permits. Permits must be displayed clearly in the vehicle's front windshield. Vehicles without permits will not be allowed to park in reserved parking areas adjacent to the park and will be subject to towing at owner's expense if parked without a permit.

Merchant Vendors: NO FOOD ITEMS MAY BE SOLD AT ANY NON-FOOD VENDOR BOOTH without prior approval. If you sell any non-permitted items, your booth will not be allowed to return the following year and/or until your business changes representatives. By signing and submitting this form, you are agreeing to these requirements. **NO ELECTRIC COOLING DEVICES, NO OPEN FIRES, GAS, AND/OR CHARCOAL GRILLS OR BURNERS OF ANY KIND MAY BE USED. If caught, you will be fined and asked to leave.**

Friday night Ceilidh: Friday night we will host a Ceilidh from 6:00 pm to 10:00 pm in the park. We will continue on Saturday with Bandstand performances throughout the day and into the late afternoon and evening when the festival officially ends around 8 pm.

General Notes & Information: Anyone offering items for sale is **REQUIRED** to fill out a State Tax Form before setting up for the Festival. Vehicles may use the asphalt roadways within the park to unload equipment and supplies. **For safety reasons, PLEASE HAVE ALL VEHICLES OUT OF THE PARK BY 7:30 am Saturday.** The Police will enforce! A Friday morning set-up is encouraged. **ALL sleep tents must be removed before 7:00 am Saturday.** For those of you who have RV's, trailers and other large vehicles, you may park in the lot on the east side of the park. Please let us know the length of your unit so we can make sure there is a spot for you. There are no hookups and, obviously, no dumping is allowed. Any exceptions with regard to RV's will be evaluated on an individual basis. **ALCOHOL IS PROHIBITED from being sold or consumed in any manner during festival dates on park premises. DOGS and CATS must be kenneled. NO REPTILES, BIRDS, NON DOMESTICATED ANIMALS or other PETS allowed.**

You may set up on Friday between 7 am and 3 pm. **No Saturday morning setup will be allowed for merchant vendors. You are required to remain set up and open from Friday 5pm through Saturday 7pm.** Unless setting up, all vehicles must leave the grounds by 3 pm on Friday. You can break down on Saturday evening (about 7 pm). You are expected to be completely off the park

premises by 10 pm Saturday. Vendors must provide their own table coverings and sun/rain/wind protection. Vendors are responsible for removing their garbage to the dumpsters outside the park perimeters. **Please leave the trash cans inside the park for patron usage.** Motorized vehicles are not allowed on the grass areas ever! You may use dollies and such to restock your booth. You must keep your vehicles on the paved areas. Absolutely **NO CAMPING** allowed on the athletic field Friday night—your tent will be removed with or without your approval. **Failure to comply with the aforementioned requirements will jeopardize any opportunity for you or your organization to be allowed to participate at Payson Scottish Festival events in the future.**

A fee of \$35.00 will be charged on all returned checks and may disqualify you as a vendor. All fees are Non-Refundable. Upon receipt of the application form and fees, a map of the site will be forwarded to you so you will know your location. Please follow the map closely. There are vendor spaces and clan spaces. If you are a vendor, your number will begin with a “V.” Any space beginning with a “C” is for a clan. Vendors must be prepared to attend their space for the full duration of the Games. Leaving early or arriving late will not be permitted and jeopardize future participation in this event. Vendors may not park on the premises, except to load and unload items before and after the event. Cash flow is the responsibility of the vendor.

There will be absolutely **NO PARKING along 200 South between Main Street and 100 East.** This area is for food vendors and serves as an access to PSFA Board Members and City of Payson personnel involved with the festival as well as Ceilidh and Bandstand performers. Any vehicle in this area must have a legitimate PSFA parking permit or it will be towed.

YOU WILL NOT RECEIVE THIS REGISTRATION FORM IN THE MAIL. If you wish to register for Payson Scottish Festival 2010, you must use this form or print off a copy from our web site at www.paysonscottishfestival.org.

Area Motels / RV Parks:

Quality Inn

820 South Main Street
Payson, Utah 84651
801 465-4861
.6 miles from Payson Memorial Park
On the left right next to Flying J off exit 250

Western Inn

632 Kirby Lane
Spanish Fork, Utah 84660
801 798-9400
8.54 miles north of Payson Memorial Park

Best Western

1455 North 1750 West
Springville, Utah 84663
801 489-3641
12.4 miles north of Payson Memorial Park

Wagon Wheel Motel & Trailer Park

500 South Main Street
Springville, Utah 84663
801 489-4783
12.14 miles north of Payson Memorial Park